



Current Openings:

AmeriCorps for the Adirondacks is seeking **16** skilled and qualified individuals willing **to fully commit** to **one year of service**. *AmeriCorps for the Adirondacks* will accept applications from on **July 26, 2011 through August 19, 2011**. *AmeriCorps for the Adirondacks* staff will contact the most qualified applicants to schedule an initial interview.

The service term for **all 16 positions** listed below will begin on or about **October 1, 2011 through October 3, 2012** (*Please note that these dates are tentative and are subjected to change*). Full-time members are required to serve **1700 hours** and part-time members are required to serve **900 hours** during their twelve month service term.

Generally, the schedule for members will consist of an 8 hour shift on weekdays, with some weekend and evening service hours as directed (*shifts may vary for part-time members*). Service hours will reflect the **needs** of the sponsoring organization and will **vary** from project to project.

In addition, to the activities listed below, **all** *AmeriCorps for the Adirondacks* members will participate in volunteer recruitment, training, and outreach efforts.

In order to be eligible to serve with *AmeriCorps for the Adirondacks* you **must meet all** of the required qualifications:

Required Qualifications

- Have a high school diploma or equivalency
- Be a U.S. citizenship or have authorization to work in the U.S.
- Be at least 17 years of age
- Be able to successfully pass a criminal background check
- Must be willing to commit fully to one year service term

Preferred Qualifications:

- College degree
- Be able to work independently and as a team
- Have a valid driver's licenses and your own transportation (*desired*)
- Have basic computer skills, including Internet navigation, and social media
- Be willing and ability to keep information confidential

We invite you to apply to multiple positions and would strongly encourage you to visit the website(s) listed below to obtain further information about our community partners.

2011-2012 AmeriCorps Opportunities:

Elizabethtown, NY

Name of Organization: Adirondack Community Action Programs, Inc. (ACAP)

Organizations Mission: Is to promote personal development, healthy interdependence and improved quality of life.

Members Service Activities:

ACAP seeks **a part-time** AmeriCorps member with knowledge and an **interest in Early Child Care/ Development** to help build the capacity of its Afterschool Program(s). The AmeriCorps member will work at one of ACAP's (6) Afterschool Programs, which are located in the following school districts (Crown Point, Elizabethtown/Lewis, Westport, Willsboro, Moriah, and Schroon Lake). The key responsibilities of ACAP's AmeriCorps member will be to assist the Site Supervisor and Group Leaders in helping children with homework, and conducting educational/ learning activities including but not limited to playing games, providing nutritional and educational activities addressing childhood obesity, and promoting physical activities. Additionally, the AmeriCorps member will conduct arts and crafts projects, read stories and assist with ACAP's Character Education Program. For more information about ACAP, visit acapinc.org

Name of Organization: Families First in Essex County, Inc.

Organizations Mission: In the hopes and dreams of parents we find our work-- offering a hand in partnership to families who have children with emotional or behavioral challenges—that self-doubt give way to uncovered strengths, Despair be replaced with hope, and the once-diminishing dreams for their children's success will blossom anew.

Members Service Activities:

Families First in Essex County, seeks **two part-time** AmeriCorps member(s) with **experience in the human service field, especially with children who have special needs** to build its capacity to teach youth and parents to be more self-sustaining. The key responsibilities of Families First in Essex Counties' AmeriCorps member(s) will be assisting program staff with developing and implementing groups that focus on self-esteem, social skills development and encouraging physical activity and healthy eating habits. Additionally, the member(s) will work to increase awareness of mental health services throughout Essex County by developing and implementing an outreach campaign that will focus on medical providers, service agencies and residents. For more information about Families First in Essex County, visit Familiesfirstinessexcounty.org

This program is available to all, without regard to race, color, national origin, disability, age, sex sexual orientation, political affiliation, or, in most instances, religion.

Lake Placid & Saranac Lake, NY

Name of Organization: **Lake Placid/Wilmington Connecting Youth & Communities Coalition (CYC)** (*Substance Abuse Prevention Team Essex County*), (Lake Placid High School)

Organizations Mission: CYC is a coalition of local counselors, parents, educators, law enforcement, public officials and other community members working to curb underage drinking, tobacco and drug use in the Lake Placid School District.

Members Service Activities:

CYC is seeking **a part-time** AmeriCorps member who is able to take direction and has an interest in supporting and building the capacity of its partners: two youth centers, an evening study hour program at the Lake Placid High School, and student-created multi-media campaigns. The key responsibilities of CYC's AmeriCorps member will be to assist the Director of the evening study hours (6-9pm Mon.-Thurs.), assist staff of two Youth Centers in the supervision of youth and to work with the Coalition coordinator to help develop and implement educational programs/projects designed to educate the community in youth substance abuse prevention policies. For more information about this organization, go to www.connectingyouth.com.

Name of Organization: **Literacy Volunteers of America- Essex and Franklin Counties (LVEFC)**

Organizations Mission: To enable people (primarily adults) to achieve personal goals through literacy.

Members Service Activities:

Literacy Volunteers of Essex and Franklin Counties is seeking **a part-time** AmeriCorps member with **experience in social networking, technology, program development, and implementation** to strengthen LVEFC's capacity to conduct effective and efficient community outreach and service. The key responsibilities of LVEFC's AmeriCorps member will be to work to strengthen community outreach, increase student/tutor retention rates, and to develop and implement new programs in underserved communities. This position does require travel to other site locations throughout the region (*Saranac Lake and Lake Placid*). A valid driver's license and access to an automobile, is essential. Additionally, the AmeriCorps member will provide technical assistance and support through updating LVEFC's website, social media outlets and increasing opportunities for LVEFC to host community events. Finally, the member will work to increase LVEFC's financial contributions through grant research and writing. For more information about LVEFC, visit www.literacyef.com

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Plattsburgh, NY

Name of Organization: **Behavioral Health Services North, Inc. (BHSN)**

Organizations Mission: To strengthen individuals, families and our communities by delivering a behavioral health care and human service system that provides an integrated continuum of essential, responsive, and cost-effective services.

Members Service Activities:

BHSN is seeking **a full-time** AmeriCorps member who possesses **experience in marketing and is outgoing** and not afraid of a challenge. The AmeriCorps member will work with BHSN's marketing department to create and implement a plan to ascertain the perception of BHSN throughout the tri-county region in order to design an-ongoing marketing plan for the agency and its 24 programs. The key responsibility of BHSN's AmeriCorps member will be to develop and implement strategies to obtain the information necessary to develop an agency wide marketing plan. Activities will include but not be limited to hosting focus groups, conducting surveys, compiling and reporting data and designing and implement public awareness campaigns other means as established with the Marketing Director and Development Committee of the Board of Directors. For more information about BHSN, visit www.bhsn.org

Name of Organization: **CV-TEC Literacy, GED, and Training Programs (CV-TEC)**

Organizations Mission: Preparing diverse populations for roles in the global economy providing cost-effective shared services to school districts. Initiating collaboration to close gaps in student achievement.

Members Service Activities:

CV-TEC is seeking **a full-time** AmeriCorps member who **is interested in education and counseling** to build the capacity of its Literacy, GED and Training Programs. The key responsibilities of CV-TEC's AmeriCorps member will be to work collaboratively with program staff to provide orientations, pre and post testing, tutoring, and to conduct semi-structured family interviews to determine health and mental health needs of for program participants. Additionally, the AmeriCorps member will assist with grant research, writing, data entry, and with building collaborative community partnerships that will assist in the projects sustainability. For more information about CV-TEC, visit www.cves.org

Name of Organization: **Literacy Volunteers of Clinton County- SUNY Plattsburgh**

Organizations Mission: To empower residents, primarily adults, who seek to improve their literacy skills; to be an essential community partner in providing effective literacy services.

Members Service Activities:

Literacy Volunteers of Clinton County is seeking **a full-time** AmeriCorps member with an **advanced degree** and is **proficient in the English language** to build the capacity of its tutoring center. The key responsibilities of the AmeriCorps member will be to recruit community volunteers, to assist or to coordinate tutor training, and to conduct follow up services. Additionally, the AmeriCorps member will assist with conducting community outreach including but not limited to maintaining the organization's social media sites and coordinating community-

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based outreach and fundraising events. For more information about Literacy Volunteers of Clinton County, visit lva-cc.org

Name of Organization: North Country Center for Independence, Inc. (NCCI)

Organizations Mission: The Mission of the North Country Center for Independence (NCCI) is to empower people with disabilities to live more independent and productive lives, and to promote beneficial policies and community understanding of disability issues.

Members Service Activities: The North Country Center for Independence is seeking a part-time AmeriCorps member (*individuals with personal experience of a disability and/or veterans are preferred*) to provide independent living services and outreach to veterans with **disabilities** in Clinton and Essex Counties. The key responsibilities of this AmeriCorps member will be to provide disabled veterans with direct counseling, education, information, and advocacy services both in NCCI office and at community locations. Additionally, the AmeriCorps member will be responsible for planning and implementing a needs assessment, conducting group meetings, and documenting and reporting their outcome(s) to the Executive Director. The AmeriCorps member will be required to collaborate with NCCI staff from time to time on events and activities involving NCCI as a whole.

Members Service Activities: The North Country Center for Independence is seeking a part-time AmeriCorps member (*individuals with personal experience of a disability are preferred*) with strong computer and sound editing (Radio) skills to build the capacity of the North East Radio Reading Services. The key responsibilities of this AmeriCorps member will be to create and manage play lists, download and edit audio files using Adobe Audition, and record and edit audio using Quick Record and Adobe Audition. The AmeriCorps member will also be required to recruit, train and schedule volunteers to carry out the core tasks of the Radio Reading Program. **Note: Past experience with sound editing is preferred, but not required. We are looking for someone with the aptitude and interest, but we can train such a person, even if they have little or no actual sound editing experience.** For more information about NCCI, visit www.ncci-online.com.

Name of Organization: Traumatic Brain Injury (TBI) Center, SUNY

Organizations Mission: Is to move an individual with any type of brain injury (i.e. acquired or congenital) toward greater independence and autonomy.

Members Service Activities:

The TBI Center is seeking two dynamic AmeriCorps member(s) who have an **interest in developmental disabilities and brain injuries** to build the capacity of the TBI Center's program and participants. The ideal candidates for these position(s) must have friendly personality and be personally committed to the project. The **full-time** member will be assigned to the centers Cognitive Rehabilitation Program, Expeditionary Program, and Cooking Group. The **part-time** member will be assigned to the Medicine Horse Group and one or more of the Social Groups. The key responsibilities of both TBI Center's AmeriCorps member(s) will be to support/guide participants as they engage in activities to ensure they are meeting targeted goals and outcomes. The AmeriCorps member(s) will maintain daily notes of activities and document **This program is available to all, without regard to race, color, national origin, disability, age, sex sexual orientation, political affiliation, or, in most instances, religion.**

progress towards goals. Additionally, the AmeriCorps member(s) will work to increase function in areas of communication skills, interpersonal skills, socialization, and sensory/motor skills, reduction/elimination of maladaptive behaviors, problem-solving and money management. For more information about the TBI Center, visit tbicenter.org

Name of Organization: **United Way of the Adirondack Region, Inc.**

Organizations Mission: To be a leader in community partnership building and to increase the organized capacity of people to care for one another.

Members Service Activities:

The United Way of the Adirondack Region, Inc. is seeking **a part-time**, AmeriCorps member who is organized and possesses good written and oral communication skills to build its capacity through the use of innovative marketing and public relations initiatives. The ideal candidate for this position **must be computer literate** especially with **Microsoft office**. The key responsibilities of the United Way's AmeriCorps member will be to assist with special events (*Day of Caring*), marketing and public relations. The AmeriCorps member will assist with grant and program development and implementation. Finally, the member will serve on the Earned Income Tax Credit (*EITC*) coalition and assist with promoting the program throughout the region. For more information about the United Way of the Adirondack Region, Inc., visit www.unitedwayadk.org

Paul Smiths, NY

Name of Organization: **Paul Smiths College**

Organizations Mission: The Paul Smith's College Community provides a dynamic educational environment that encourages students to be actively engaged in their own learning experience by fostering creative, ethical and intellectual growth. The College's comprehensive educational approach offers the integration of traditional and experiential learning to encourage discovery, discipline and creativity. Through courses in classrooms and laboratories, program-specific fieldwork, and internship experiences, Paul Smith's students gain knowledge and develop skills to equip them for a rewarding career and a future of life-long learning.

Members Service Activities:

Paul Smiths College is seeking a **part-time** AmeriCorps member a **bachelor's degree in Environmental Science/ Studies and experience in student programming** to publicize the college's sustainability efforts. to develop and promote educational opportunities for both the Paul Smith's student and local communities to foster a better understanding of the benefits surrounding sustainable living. The key responsibilities of the AmeriCorps member will be to develop student programming and workshops related to campus sustainability. The AmeriCorps member will coordinate student outreach efforts educating the local community outside of the college about sustainability and the initiatives at Paul Smiths. Additionally, the AmeriCorps member will work to establish collaborative community partnerships with local educational and environmental organizations and will serve as a voting member of the Paul Smith's Campus Sustainability Council and Garden Committee. Finally, the

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member will collect and manage data regarding the college's carbon footprint and update the college's climate action plan.

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